THE EQUESTRIAN

RECORD BOOK

Ages 16 and older as of January 1 of Current year

COMPLETED BY MEMBER: _____

REQUIREMENTS

Why keep records? Properly kept records are a vital part of horse ownership. Records give a clear picture of what you have invested in the project. Records also provide you with accurate facts about your horse project. While scrapbooking and additional materials are not discouraged, please remember that this book is a health, care and riding documentation of you and your project horse.

REQUIRED ELEMENTS OF THE HORSE PROJECT RECORD BOOK.

***Instruction pages for each section are listed at the back of this book** (Point deductions noted related to judge's page)

- ☐ A picture of your project horse. The picture(s) must clearly show a full body view of the horse(s).
- ☐ Written description of your horse project using proper terminology to describe color and markings.
- ☐ Record book begins on September 1st of the current 4-H year. *Exceptions* must be clearly documented in the record book. Exceptions include, but are not limited to, purchase or lease of project horse after September or you are a new member joining the club after the start of the 4-H year.
- ☐ Riding Accomplishment Worksheets. Keep track of the maneuvers you are schooling your horse to do. Know why you are teaching each maneuver and know which trainer's methods you are using and why.
- ☐ A report or story about the project horse must be included in the record book.
- ☐ Horse Record Book pages are in the same numerical order as numbered on the bottom of the page. Any additional content must be placed at the end of the Horse Record Book.
- ☐ Complete all pages of the record book or submit an explanation for any *exceptions* in the appropriate area as to why it was not completed.
- ☐ The Horse Record Book must be submitted in a binder or notebook. No loose pages please.
- ☐ All signatures are required on the "signature page". The parent signature may be waived if the 4-H member is 18 years of age or older.
- ☐ **Achieve a score of 70 points or higher in the Required elements section** to compete at the Kent County Youth Fair for awards, trophies or ribbons.

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SIGNATURES

Instruction A

As a 4H Member, I verify that I have read the requirements and instructions for completion of this Record Book and I understand that I must score 70 points or higher in the requirements to complete the project and compete for awards. By signing, I agree with and understand the requirements of this project.
Member's Signature:

Parent's Signature:
Parent Comments:

By signing my name as leader of the club I verify that this member:

- ❑ Is in good standing with the club
- ❑ Has read and understands the Requirements and knows a score of 70 or higher is required to compete for awards.
- ❑ Has read and understands the instructions for completing the record book
- ❑ Completed this record book in the current year to the best of the members ability.

Leader's Signature:

THE EQUESTRIAN
Horse and Pony Project Record Book
Ages 16 and older as of January 1 of Current year

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Member Information
See Instruction B

Date Record Began:		Date Record Completed:
Name:		
Address:		
City/State/Zip:		
Date of Birth:	4-H Age:	Years in Horse Project:
Exhibitor #	4-H Club Name:	
4-H Club Leader:		Leader Phone #

Horsemaster Level (Check one):

- ☐ Novice W/T
- ☐ Novice Intermediate
- ☐ Novice Advanced
- ☐ Junior Intermediate
- ☐ Junior Advanced
- ☐ Senior Intermediate
- ☐ Senior Advanced
- ☐ Horsemaster

4-H Motto "To Make The Best Better"

DESCRIPTION OF PROJECT HORSE/PONY

See instruction B

Project Horse/Pony Photo

A photo of your project animal is required. Photo should show entire horse clearly.

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Horse/Pony Information:

See Instruction C

Name of Horse:		Horse's Nickname:
Breed:	Registration #	Not Registered: ☐
Color:	☐ Mare ☐ Gelding	Year Foaled:
Horse's Height:		Horse's Weight:
Purchase Date:		**OR** Lease Date:

Describe your horse using proper terminology for **breed, color, sex, markings, etc.**

HORSE HEALTH

See Instruction D

Veterinarian Name:	Phone #

Vital Signs

My horse's temperature is:		Respiration is:		Pulse is:	

Immunizations

Include a copy of immunization documentation at the end of the record book.

Please consult with your Club leader for the minimum requirements for Kent County Fair.
Please consult your Veterinarian for the shots he/she recommends for your horse.

Date	Name and Description of Vaccine	Cost	Administered by
			☐ Vet ☐ Self
What does this product do for your horse?			
			☐ Vet ☐ Self
What does this product do for your horse?			
			☐ Vet ☐ Self
What does this product do for your horse?			
			☐ Vet ☐ Self
What does this product do for your horse?			
			☐ Vet ☐ Self
What does this product do for your horse?			
			☐ Vet ☐ Self
What does this product do for your horse?			

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Dental Care

Equine Dentist's Name:	Phone #

Date	Describe Procedure Done and Results	Cost

If no dental care was required, explain in section above what you did to maintain your horse's healthy teeth.

Deworming

Date	Product Name/Brand	Cost	Type
			☐ Daily ☐ Paste ☐ Tube
What parasites are eliminated by this product?			
			☐ Daily ☐ Paste ☐ Tube
What parasites are eliminated by this product?			
			☐ Daily ☐ Paste ☐ Tube
What parasites are eliminated by this product?			
			☐ Daily ☐ Paste ☐ Tube
What parasites are eliminated by this product?			
			☐ Daily ☐ Paste ☐ Tube
What parasites are eliminated by this product?			
			☐ Daily ☐ Paste ☐ Tube
What parasites are eliminated by this product?			

Why do you deworm your horse?

How often do you deworm your horse?

Wellness Exams, Illnesses, Injuries, etc.

List any care or treatment administered by yourself or your veterinarian. Include medicine, amount and frequency.

Date	Wellness Exam, Illness, Injury Description, etc.	Treatment/Care	Results

How did you maintain your horse's health if you didn't have any wellness exams, illnesses or injuries?

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Coggins Test (Attach a copy of your project horse's coggins test at the end of the record book)

Date of Test:	Cost:

Hoof Care

Farrier's Name:	Phone #

If your Farrier does anything special, please list under "Other."

Date	Work Performed	Cost
	☐ Shoes ☐ Trim ☐ Treatment ☐ Other - Describe:	
	☐ Shoes ☐ Trim ☐ Treatment ☐ Other - Describe:	
	☐ Shoes ☐ Trim ☐ Treatment ☐ Other - Describe:	
	☐ Shoes ☐ Trim ☐ Treatment ☐ Other - Describe:	
	☐ Shoes ☐ Trim ☐ Treatment ☐ Other - Describe:	
	☐ Shoes ☐ Trim ☐ Treatment ☐ Other - Describe:	
	☐ Shoes ☐ Trim ☐ Treatment ☐ Other - Describe:	

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FEEDING AND BEDDING SUMMARY

See instruction E

	Grain		Hay		Bedding	
Month	Amount (pounds)	Cost	Amount (bales)	Cost	Amount Type	Cost
September						
October						
November						
December						
January						
February						
March						
April						
May						
June						
July (until turn in date)						
Total feed/bedding amounts & costs						

Do not line through sections with arrows. Each month should reflect actual amount fed to project horse.

Please describe where your horse is kept.
Do you pay to board your horse? If so, how much is this expense per month.
Please describe your grain.
Please describe your hay and pasture.
Please describe all supplements used, amount and cost.
Please describe any bedding used.

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PURCHASES AND GIFTS

See Instruction F

Please list all equipment and supplies that you have purchased, received as gifts, or borrowed this year for your project horse. For example, this may include tack, grooming supplies, fly spray, and horse treats.

Date	Item Description	Cost
Total Cost:		

☐ **I did not need to purchase any items or receive any gifts for my horse project this year.**
Explain:

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PROJECT PLANS

See Instruction G

What were your goals for this year?

Did you accomplish these goals and if so how?

What did you learn from your horse project this year?

What are your goals for your horse project next year?

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EDUCATIONAL EXPERIENCES

See Instruction H

Date	Event/Topic
Describe what you did, what you saw, what you discovered …	

Date	Event/Topic
Describe what you did, what you saw, what you discovered …	

Date	Event/Topic
Describe what you did, what you saw, what you discovered …	

Date	Event/Topic
Describe what you did, what you saw, what you discovered …	

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SHOW RECORDS

See Instruction I

☐ I was not able to show this year. Explain please: _____

Date	Show	Class	Placing

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RIDING ACCOMPLISHMENT WORK SHEET

See Instruction J

Name **AT LEAST** four maneuvers you are teaching your horse.
Who's or what methods are you using to teach each maneuver and why?
How long do you predict it will take for your horse to accomplish each maneuver?
(examples to help but are not limited to: piaffe, sliding stop, flying lead change, or walk to canter depart)

1ST MANEUVER RIDING ACCOMPLISHMENT

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2ND MANEUVER RIDING ACCOMPLISHMENT

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3RD MANEUVER RIDING ACCOMPLISHMENT

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4TH MANEUVER RIDING ACCOMPLISHMENT

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CLUB MEETING ATTENDANCE

See Instruction K

Date	Meeting Topics	Time Spent
TOTAL		

MOUNTED MEETINGS AND/OR RIDING LESSONS

See Instruction L

Date	Leader or Instructor	Describe what was learned	Time Spent
TOTAL			

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HORSE CARE AND PREVENTATIVE HEALTH MAINTENANCE

See Instruction M

Maintaining good health care is important for every animal, but is especially important for animals kept in captivity. Choose one specific area of care that has been particularly important to your horse (examples include but are not limited to nutrition, grooming, exercise schedules, sanitation, veterinary care, etc.) Explain all the care you give to your horse in that particular area to help maintain good health. This should be an in-depth report about your particular horse's needs and what it takes to obtain optimal health parameters within the specific area of care you've chosen.

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LEADERSHIP PROJECT REPORT

See Instruction N

Describe one area you have been involved with this year, whether in your club, school, or other area of your community. Keep in mind contributions can be made in leadership roles, volunteer work, or simply time spent assisting others. How would you encourage others to get involved contributing in this particular area? How have you been affected by your work in this role? How has your work benefitted others?

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COMMUNITY SERVICE PROJECT REPORT

See Instruction O

Name at least one community service project or outreach you have been involved in this year. How did you learn about the opportunity and how did it affect your community? Why would you encourage others to get involved in community service? How has your life been affected by your community service involvement? What does community service mean to you? Is it important? Why or why not? What are the advantages and disadvantages of community service?

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INSTRUCTIONS FOR COMPLETING YOUR HORSE RECORD BOOK

A) Signatures

- All signatures are required. A parent signature is optional if the member is 18 years of age or older.

B) Member Information

- Records begin September 1st
- Date record completed should reflect the date of the last entry.
- Exhibitor # is the first letter of the member's last name with the last 4 digits of social security number.
- 4-H age is the member's age as of January 1st of the current 4H year.
- Years in horse project do not include years as an Explorer and does include the current year.

C) Horse Information

- Photo(s) must clearly show the full body view of the horse(s).
- The description of the horse(s) must be written using proper terminology.

D) Horse Health

- Health records should begin on September 1st and end when the record book is considered complete (should match end date on Member Information page).
- Include a copy of your horse's immunization record (e.g. copy of vet bill, copy of packaging)
- Include a copy of your horse's Coggins test results at the end of the record book.
- If no illness/injury or dental care, explain what you did to maintain your horse's health.

E) Feeding and Bedding Summary

- Amount column should reflect number of pounds used for one month (30 or 31 days).
- Cost should reflect the cost of the number of pounds used in that month. For example, if you buy 50 pounds of feed for $8.00 in September, but you only feed 25 pounds the cost in the September cost box should be $4.00.
- If your family bales their own hay, assign a fair market value to each bale of hay used. For example, if you use 10 bales of hay in September and you choose to assign $2.50 per bale, you would document $25.00 spent on hay in the September cost box.
- Describe your feed in terms you understand such as pellet or sweet feed, brand of feed used. Consider inserting a tag off the feed bag to document contents of feed. Do not include actual samples.
- Describe hay and pasture using proper terminology such as alfalfa, timothy, grass, etc.
- Describe supplements provided to your horse using brand name if applicable and include salt/mineral blocks if provided. Explain why you provide the supplement(s) to your horse as well as amount and cost.
- Describe bedding used such as straw or pine shavings. If no bedding is used, please explain (e.g. horse is kept outside with shelter).

F) Purchases and Gifts

- This is a listing of items that you purchased, received as a gift, or borrowed to use with your project horse.
- Include individual costs and total. If item was a gift or borrowed, estimate the value.
- Records should begin on September 1st.

G) Project Plans

- Answer all three questions regarding your goals and plans to receive full credit.

H) Educational Experiences

- List experiences starting as of September 1st.

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- Examples include seminars, clinics, informational book(s) you read and meeting presentations. A general 4-H club meeting does not count as an educational experience unless there is a special presentation, specific educational topic discussed or speaker.

I) Show Record

- Keep track of shows and results starting as of September 1st.
- You should include the Kids Fun Night Out (KFNO) shows.
- Check the box if you did not show your horse. You are not penalized for not being able to show. However, please tell us why you were unable to show.

J) Riding Accomplishment Worksheet

- Keep track of the maneuvers you are schooling your horse to do.
- Know why you are teaching each maneuver
- Know which trainer's methods you are using and why.

K) Club Meeting Attendance

- Include the time you spend at your 4-H club meetings.
- Meeting topics would be a one or two word description of what was covered at the meeting

L) Mounted Meeting Attendance and/or Riding Lessons

- Include the time you spend at your 4-H club mounted meetings or riding lessons
- Describe what was learned at the meeting or riding lesson
- Multiple lines may be used to describe what was learned

M) Horse Care and Preventative Health Maintenance

- Describe in detail the methods and care given to maintain optimal health on your project horse

N) Leadership Project Report

- Written explanation of your involvement in leadership this year.

O) Community Service Project Report

- Share your contribution to your community and the rewards of your participation

P) General

- All pages must be in the correct order and you must include <u>all</u> pages. If you leave a page blank, it must still be included. Provide an explanation for why the page is blank if you cannot meet expected requirements.
- The book may be decorated or enhanced as long as all pages are included and kept in order. Additional pages, photos and memories must be at the end of the record book.
- Do not include pages from previous years unless they are part of a story or report you are including. *"Previous Year" is defined as information <u>prior</u> to the Record Book deadline date of last year. (You may use last year's pictures from fair.)*
- Consider using dividers with tabs to organize your record book (especially for the extra information included at the end of the record book).
- Clearly label reports and stories. Reports and stories must include the date authored.
- You must use the record book for the current calendar year.
- BONUS option - The "Extra" page attached to the back of this Record Book can be completed for extra points.

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THE EQUESTRIAN RECORD BOOK

Judge's page and scoring Guide

A **score of 70 or more in the "required elements" section** is needed to complete your horse project. If your horse project is considered incomplete, you may exhibit your horse project at the youth fair. However, your participation will be considered Exhibition, meaning you will not be eligible for ribbons or be considered for trophies.

X	Section/Elements	Score Possible	Score Achieved
	General Elements (required)		
	All required signatures	3	
	Member Information	1	
	Records begin on **September 1** (*See Instruction Page for exceptions)	1	
	Required project animal photographs	1	
	Horse information	2	
	Description of horse project	1	
	Section Total:	**9**	
	Horse Health (required)		
	Vital Signs	3	
	Immunizations	3	
	Dental Care	2	
	Deworming	3	
	Wellness Exam/Illness/Injury	3	
	Coggins Test/Immunization documentation	1	
	Hoof Care	3	
	Section Total:	**18**	
	Feeding & Bedding (required)		
	Feeding and Bedding Chart	2	
	Description of living conditions/Boarding expense	2	
	Description of Grain (no samples please)	2	
	Description of Hay (no samples please)	2	
	Description of Supplements	2	
	Description of Bedding	2	
	Section Total:	**12**	
	Project Plans / Education / Shows (required)		
	Purchases and Gifts	2	
	Project Plans	6	
	Educational Experiences (4 required) 2 points per experience	8	
	Individual Horse Show Record	2	
	Section Total:	**18**	

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Project and Personal Accomplishments	
Riding Accomplishment Worksheet	16
Horse care and preventative health maintenance	14
Leadership Project Report	5
Community Service project report	5
Neatness and Overall Appearance	3
Section Total	**43**
TOTAL FOR REQUIRED SECTION **(Must achieve 70 points or more in this section)**	**100**

BONUS SECTION (OPTIONAL)	
Extra Care and Riding sheets (2 pts./each - maximum of 12pt) **OR** **Extra Maneuvers** (3 pts./each – maximum of 12 pts.)	0-12
Extra Report(s) (1-5pt for each report. Must be dated and completed in current 4-H year. Maximum of 15pt.)Point award is based on effort and completeness.	0-15
4-H Meeting attendance (½ pt per meeting attended & documented in record book. Maximum of 4pt)	0-4
Mounted Meetings or Lessons (½ pt per meeting attended & documented in record book. Maximum of 8pt)	0-8
Photo section displaying 4-Her and horse project	0-5
Exceptional organization, creativity, in-depth story/report(s)	0-3
Extra Educational Experiences (1 point per experience Maximum of 3pt)	0-3
Total possible bonus points awarded	50
GRAND TOTAL FROM ALL SECTIONS	150

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Outstanding Award (ribbon) = Top 10% of The Rider projects
Top 10% of The Wrangler projects
Top 10% of The Equestrian projects

Honorable Mention (ribbon) = more then 100 points *(awarded only if **ALL required** elements are complete)*

A = 90-100
B = 80-89
C = 70-79
E = 0-69 Failed to meet the requirements
(*A score of "E" - Failed to meet the requirements will **not** be allowed to compete for awards/ribbons/trophies at fair.*

Questions about this score can be directed to _____
Comments from judge:

EXTRA
CARE AND RIDING – MONTH OF: _____

See Instruction K

Date	Feeding	Stall Cleaning	Grooming	Riding/working with horse
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
TOTAL				

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