Kent County 4-H Dog Care and Training Project
Notebook Guidelines

A notebook is required in order to show the project dog at the Kent County Youth Fair. One project record must be completed for each dog the member will be showing.

1. Place all materials in a three-ring or scrapbooking binder.
2. Materials must be placed in the binder in the following order:
   A. Judge's score sheet, filled out with the member's information, is placed in the front pocket of the 3 ring binder. If the binder has no front pocket, paperclip it to the Table of Contents.
   B. Table of Contents
   C. Dog Record Book. Complete one record book for each dog you are exhibiting.
   D. Educational Topics. Complete a minimum of three of the six topics listed for your project year. It is recommended that you complete all 6 topics to be considered for an Outstanding Notebook Award. Place a page divider between each topic labeled with its number and title.
   E. Previous year's notebook, including Dog Record Book(s). Place a divider between this and the current year's notebook items. Place previous year's notebook AFTER current year.
3. Label all illustrations, drawings or photographs.
4. Plagiarism will be heavily penalized, up to a zero score for that topic. Correctly cite sources including information found on the internet. Information on citing can be found at Plagiarism.org. Pamphlets and handouts may be included, but not in place of the member's own work.
5. Have someone proof read your notebook.
6. A creative cover and pages are not required, but do enhance the overall appearance of your notebook.
7. Check over the judge's page to be sure you have included all the required elements.
8. Have your book signed and dated by your Leader.